

Property Maintenance Checklist – Autumn *

* For appliance maintenance schedules and procedures, refer to the specific owner's manual.

Autumn (March-April)	Comment	Date
<input type="checkbox"/> Check smoke alarm batteries, replace as needed		
<input type="checkbox"/> Inspect and clean fireplace and chimney		
<input type="checkbox"/> Service furnace and ducted heating system		
<input type="checkbox"/> Clean and adjust humidifier on furnace		
<input type="checkbox"/> Clean/vacuum exhaust fans & a/c ducts, grills & registers		
<input type="checkbox"/> Inspect window screens and insulation		
<input type="checkbox"/> Inspect weather-seals around doors; replace as needed.		
<input type="checkbox"/> Cut back any trees or shrubs touching the roof or exterior		
<input type="checkbox"/> Clean gutters and inspect downspouts		
<input type="checkbox"/> Trim, cover, or bring in outdoor plants as needed		
<input type="checkbox"/> End-of-season shutdown service of air-conditioners		
<input type="checkbox"/> Clean under and around major appliances (twice per year)		

*** NOTES:**